



North Texas Relocation Professionals is a non-profit organization that brings together corporations and relocation service providers in Dallas/Fort Worth for the primary purpose of providing educational information and current industry updates to its members. As part of our commitment to Relocation, NTRP has developed a scholarship program for current high school seniors who have relocated into the Dallas/Fort Worth area sometime between grades 9 (after 8<sup>th</sup> grade graduation) and 12. **Scholarship awards of \$1,000-\$3,000 will be presented to a minimum of two Dallas/Fort Worth area high school seniors this year (Collin, Dallas, Denton, and Tarrant counties).** The award will be sent to the college that the student will be attending to assist with tuition, etc. The exact amount and division of the awards will be determined by the judges.

NTRP will select scholarship winners based on the strength of their total package. The student will be evaluated on academic performance, extra-curricular activities, and on their response to an essay addressing the challenges associated with relocating to a new area and a new high school.

Applicants must meet these requirements:

- Currently a senior in good standing in a Dallas/Fort Worth area high school in the above-mentioned county.
- Relocated between grades 9 and 12 (summer between 8<sup>th</sup> and 9<sup>th</sup> grade is acceptable).
- Relocated more than 50 miles and changed schools due to their family's relocation
- Currently have a cumulative grade point average of 3.0 on a scale of 4.0 (or equivalent achievement on a different scale)

**We must receive all applications by February 1, 2019 to have time to evaluate them and make a selection. Winners will be selected by March 15, 2019 and the scholarships will be awarded at our spring meeting in April/May 2019 (date TBD).**

**Counselors:** Please make sure your students read and follow the directions listed on the following page and note that this year we do require you to submit an unweighted GPA. Rest assured we review the unofficial transcripts that you send, so we can see AP, honors classes, etc. There is no minimum to how many students can apply from each school. If the student transferred in between 8<sup>th</sup> and 9<sup>th</sup> grade, that is fine.

**Students and Parents:** Please follow the instructions exactly, and be sure to read the submission process very closely. We encourage you not to wait until the deadline to submit, especially as it may take you some time to make sure all 7 sections are scanned and saved into one document.

We look forward to receiving your submissions!



## Scholarship Submission Guidelines

**Please review and follow the guidelines below. Please note applications that are missing materials or do not follow instructions will not be considered for an award. If you are unsure about a step, please email contact below to ensure your application is accepted.**

- 1) Fill out **Section 1** and sign (in CLEAR handwriting); then give to your counselor to complete his/her section with a signature. **Please make sure your GPA is on a 4.0 scale ONLY.**
- 2) Complete **Section 2:** Please type your answers, do not write by hand. You can list hours to be completed by May 2019.
- 3) **Section 3** will be your Essay addressing the following:

Tell us about your experiences associated with your relocation into the Dallas/Fort Worth area. Please feel free to discuss your family background, challenges encountered with the relocation, and successes achieved. We would also appreciate any advice you would give to another teenager preparing to relocate (as you did)! The essay should be between 1,000 to 1,500 words and must be **TYPED in no larger than 11 point font.** The winners will be asked to present their essays at NTRP's April/May meeting.

- 4) Include **one Letter of Recommendation** on official letterhead by a school official (counselor, teacher, coach, etc.) from your CURRENT School
- 5) Attach a copy of your **Unofficial Transcript**
- 6) Include **Signed Scholarship Release Waiver** (students under 18 must have a parent signature as well)

**PLEASE REVIEW YOUR SUBMISSION TO MAKE SURE YOU HAVE ALL 7 SECTIONS LISTED ABOVE BEFORE SENDING TO NTRP. YOUR SUBMISSION MUST BE EMAILED IN THE FOLLOWING FORMAT:**

All 7 documents above should be combined into ONE pdf file. ONLY PDF FILES WILL BE ACCEPTED. If you need help scanning this to a pdf file and emailing it, you can visit Office Depot, Staples, etc. where for a small fee they can assist you (bring your documents on a flash drive).

**YOUR FILE SHOULD BE NAMED AS FOLLOWS and emailed to [phawley@ighr.com](mailto:phawley@ighr.com)  
OR [agibson@alexanders.net](mailto:agibson@alexanders.net) by 2/1/19:**

**Last Name\_First Name\_NTRP\_App\_2019**

Submissions with 7 separate documents will not be accepted. Files that have no name will not be accepted. Section 2 and your Essay MUST BE TYPED and all hand-written sections must be legible. Please make sure to give us your cell phone and the email you check the most often.

**If you have any questions, please email Patience Hawley at [phawley@ighr.com](mailto:phawley@ighr.com) OR Amber Gibson at [agibson@alexanders.net](mailto:agibson@alexanders.net). For more information about NTRP, please visit our website [www.northtexasrelocationprofessionals.org](http://www.northtexasrelocationprofessionals.org).**



**North Texas Relocation Professionals  
2019 Scholarship Application**

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**Application must be received by NTRP no later than February 1, 2019**

**SECTION 1 (this will be the first page in your submitted application):**

**Student Full Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student Telephone and  
Email address:** \_\_\_\_\_

**Current High School:** \_\_\_\_\_

**Month/Year moved to the  
Dallas/Fort Worth area:** \_\_\_\_\_

**Relocated to the Dallas/Fort Worth  
area from (City/State or Country):** \_\_\_\_\_

I certify that the work I am submitting with this application is entirely my own and that the information I have provided on and with this application is true to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

.....  
**To be completed by Guidance Department or High School official.**

Please include a copy of transcripts/test scores with the application and kindly complete the following:

Un-Weighted Grade Point Average \_\_\_\_\_

***\*MUST BE ON 4.0 Scale to be considered, please adjust if necessary, NTRP will not do so for you***

Most recent Test Scores (SAT and/or ACT) \_\_\_\_\_

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



**SECTION 2 (this section should be typed):**

List the schools (*including your current high school*) that you have attended in the last three years. Please list them in chronological order, with the most recent listed first.

	<b>School Name</b>	<b>City, State/Province</b>	<b>Dates Attended</b>
1.			
2.			
3.			

**Extra-Curricular Activities:** List the activities or organizations with which you have been involved and your position(s) for the past four years only. List information in order of year and do not duplicate information. Also, include school related clubs, Interscholastic Athletics, etc.

	<b>Date To/From</b> (i.e. 9/16-5/18)	<b>Activity/Organization</b>	<b>Position(s) Held</b>
1.			
2.			
3.			
4.			
5.			

**Community Service (Unpaid):** List the organization(s) where you have served and activities performed for the past four years only.

	<b>Date To/From</b> (i.e. 9/16-5/18)	<b>Total Hours</b> <b>Participated to Date</b>	<b>Organization Served</b>	<b>Activities</b> <b>Performed</b>
1.				
2.				
3.				
4.				
5.				

**Work Experience (paid):** List your employer(s) and job responsibilities held for the past four years only. You may include individual experience such as babysitting, lawn maintenance, etc.

	<b>Date To/From</b> (i.e. 9/16-5/18)	<b>Total Hours</b> <b>Participated to Date</b>	<b>Employer</b>	<b>Job</b> <b>Responsibilities</b>
1.				
2.				
3.				

**Awards & Honors:** List awards and honors received for the past four years only.

	<b>Date</b>	<b>Honor/Award</b>
1.		
2.		



- 3.
- 4.
- 5.

**Financial Hardships**

List any financial hardships or unusual circumstances (including but not limited to medical or cost of other children currently attending college) in your household that you feel should be considered when determining your financial need.

**Scholarships/Financial Aid for which you have applied for Academic Year 2019-2020 or which you know you will receive**

List below the name(s) and amount(s) of each scholarship, grant, or financial aid (including from state or Federal government) for which you have already applied or for which you are planning to apply for the 2019-2020 academic year as well as any you know you will receive.

List (up to 3) first choice school you would like to attend in Fall 2019 – school must be accredited or licensed along with intended major/degree and what career you would like to pursue if known.



**\*Be sure to insert your Essay, Letter of Recommendation, and Unofficial Transcript after Section 2**

## **INDIVIDUAL CONSENT AGREEMENT**

This will be Section 6 of your Application

I, \_\_\_\_\_, the undersigned, hereby authorize the North Texas Relocation Professionals (NTRP) and its representatives, successors, and assigned, to use my name, photo, and written essay (or portions thereof) about my relocation (that accompanied my NTRP 2019 scholarship application) for publication.

I represent and warrant that the attached statement represents my true opinion. I further represent that I am of legal age (18 and older) and have every right to grant these rights.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME (printed)

\_\_\_\_\_  
SIGNATURE

**\*\*\*The below must be signed if applicant is under 18 years of age at time of signature\*\*\***

I represent that I am a parent/legal guardian of \_\_\_\_\_.  
As their parent/legal guardian, I have the legal authority to grant the right set forth above.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME (printed)

\_\_\_\_\_  
SIGNATURE